



**Evangelical Lutheran  
Church in America**  
God's work. Our hands.

# St. John's Lutheran Church

Grinnell, Iowa

## Volunteer Opportunities

The following information outlines the many volunteer opportunities available at St. John's. We invite everyone to become more active. Please keep this information for future reference and fill out the Time & Talent Commitment form. If you would like to sign-up for a particular date please contact the church office at 641-236-4946 or [stjohngr@windstream.net](mailto:stjohngr@windstream.net).

Give of yourself and your time in the way that works best for you!

### WORSHIP SERVANTS—Training is available upon request.

<b>Altar Guild</b>	Set up communion for worship service for one month as part of a team. Prepare, wash and dry chalices & serving pieces. Set up sanctuary areas with proper paraments for the church year.
<b>Audio/Video</b>	Assist the Worship Music and Arts chairperson. The team provides A/V technical guidance, leadership, and also trains teams of volunteer technicians to record (video & audio) worship services. Providing direct management of A/V quality during worship services, funerals and other major events.
<b>Celebration Singers</b>	Provide music leadership to our Saturday worship with practice some Wednesday evenings.
<b>Senior Choir</b>	Sing at worship up to three times per month with practice at 8:30 am the Sunday you can join us.
<b>Communion Assistant</b>	Assist with Communion by distributing the bread and the wine to members and visitors and by providing blessings to those who don't commune. Provide a loaf of bread for Communion; to be delivered to church prior to the beginning of the service.
<b>Fellowship (Coffee Hour)</b>	Make coffee and other beverages and snack of your choosing. Do clean up chores at the end of the hour on Sunday.
<b>Advent/Lent meals</b>	Share in Fellowship by making a dish, do clean-up chores.
<b>Greeter</b>	Welcome members and visitors, providing general information and direction. Saturday night volunteer does both Greeter & Usher duties.
<b>Reader</b>	Read the first lessons for worship services. Readings are mailed or emailed to individuals in advance to allow for study and preparation.
<b>Sound Technician</b>	Setup microphones and sound equipment, interface musician's instruments with sound system, and mix vocal, instrumental, and spoken word supporting the artists vision.
<b>Special Music</b>	Providing solo or ensemble vocal or instrumental music for worship. Contact and rehearse with accompanist during the week prior to service.
<b>Usher</b>	Welcome members and visitors, direct seating, receive offering, count attendance, and tidy the pew racks after service.



# Service Ministry

Training is available upon request.

<b>Banner Making</b>	Assist in making banners for special occasions & seasons for the sanctuary.
<b>Caring Team</b>	Attend training with pastor in order to carry the sacrament to others. On a monthly basis visit a sick or elderly member or friend who is not able to attend worship.
<b>Christmas Caroling</b>	Carol to our homebound the 3rd Wednesday of December.
<b>Common Thread</b>	Create Prayer Shawls to be distributed to persons of need. Deliver to someone in need of prayer.
<b>Community Meal</b>	Help prepare and serve a free evening meal to the community at Davis School, generally once a year.
<b>CROP Walk</b>	Help raise anti-hunger funds by walking the 1st Sunday of October, donating funds, or staffing a table that explains CROP Walk, which raises money to “feed hungry people around the block and around the world”.
<b>Funeral Support</b>	Help prepare and serve meals for funerals or other gatherings.
<b>Giving Garden</b>	Volunteer to plant or weed and water, or pick vegetables and deliver them to MICA or make them available at church services. The produce is offered to church members, the neighborhood, elderly housing, and the food pantry at MICA.
<b>Grounds Maintenance</b>	Work on St. John’s outside jobs, such as watering outdoor plants, cleaning window wells and lawn clean-up.
<b>Hospitality Coordinator</b>	Coordinates the special events and Sunday coffee hours throughout the year.
<b>Kids Against Hunger</b>	Be part of St. John’s team either through funding or packing, 3 times per year.
<b>LWR Quilters</b>	Cut, assemble, sew or tie at church Tuesday afternoons or at home at your convenience using donated materials.
<b>Meals</b>	Provide meals to members when needed.
<b>Meals on Wheels</b>	Deliver prepared meals in Grinnell to recipients using your vehicle for one week selected times of the year.
<b>Media</b>	Manage website and post on Facebook account.
<b>Men’s Breakfast</b>	Meet each Tuesday at 6:45 am at West Side Diner for fellowship.
<b>Money Counters</b>	Count offerings, complete offering form, and prepare, deposit weekly after Sunday service one month a year.
<b>Monthly Love Letter Assistance</b>	Gather monthly at church to fold and label the monthly newsletter.
<b>Musicians</b>	Organist, pianist, and any other instrumental musicians to accompany worship. Works with Pastor & directors.
<b>Office Assistants</b>	Help with tasks around the church office, such as answering the phone, copying and/or assembling the bulletin.
<b>Pictorial Directory</b>	Assist with planning, organizing and producing an all-member photo directory every few years as needed.
<b>Photography</b>	Take pictures of special events and submit to church.
<b>Prayer Ministry</b>	Pray for needs of others sharing contact through means of email or telephone tree.
<b>Thanksgiving Dinner</b>	Help with food and preparation for St. John’s annual free community Thanksgiving Dinner on Thanksgiving Day. Jobs include food contributions (at least 24 pies are needed!), food preparation, serving, home deliveries, and transportation of guests to and from the church.
<b>Transportation</b>	Drive a member to church, special events or medical appointments.
<b>Women of the ELCA</b>	Monthly gatherings for Bible study. Outreach, programs, quilting and service to the church and community are among this group’s other activities.

GUIDING SERVANTS—Training is available upon request.



# Guiding Servants

<b>Christian Faith Formation Team</b>	Faith Formation works to enhance the spiritual life of the congregation through education. They sustain and coordinate the work of programs for all ages, which includes the youth-led worship services, Sunday Faith Formation, bible studies, teachers, training and overseeing the library.
<b>Church Council</b>	Lead the congregation by meeting monthly to discuss concerns related to ministry, worship, finances, personnel, and infrastructure. Receive reports from teams, develop vision, and vote on decisions which guide St. John's.
<b>Evangelism &amp; Shepherding Team</b>	Responsible for communication of church activities both within the congregation and the surrounding community for the sake of the Gospel. Evangelism finds ways to share the gospel with the wider community, including publicity and coordinating the receiving of new members.
<b>Fellowship Team</b>	Develop a ministry to enhance and enrich connections within the congregational family through meals and social activities.
<b>Finance Committee</b>	Make recommendations to Council regarding investments, estates, wills, etc.
<b>Memorial Committee</b>	Record/evaluate funds disbursement, thank contributors, lift up this option for gifts to congregation.
<b>Ministry Volunteer Coordinator</b>	Facilitate connecting individuals interests and talents with various areas of need in the congregation.
<b>Nominating Committee</b>	Compile list of candidates for church council. Contact individuals and submit names for the ballot at semi-annual meeting in June.
<b>Properties Team</b>	Responsible to care for God's physical gifts (buildings and grounds). Maintain, repair, and improve properties in a sustainable and caring manner. Responsible for upkeep of the building, grounds and all property of the congregation.
<b>Service Team</b>	Provides opportunities for the congregation to enter into ministry in the community and beyond our congregation, increasing awareness of the needs beyond our doors and suggest ways to meet those needs.
<b>Stewardship Team</b>	Stewardship works to increase the congregation's awareness of the gifts God has given us and encourage us to use our time, talent and treasure in service of God.
<b>Synod Assembly Delegate</b>	Attend and vote at our synod-wide meeting in spring where the gathered worship, pray, learn about and discuss issues facing our synod and worldwide church. Vote as a representative of St. John's.
<b>Treasurer</b>	Supervises financial procedures, records and investments of St John's. Is responsible for paying financial obligations of the church such as counting, recording and depositing of contributions. Provides annual financial reports to the congregation and quarterly reports to the contributors.
<b>Worship, Music, and Arts Team</b>	Responsible to enhance our community's worship life. They work in cooperation with the pastor, overseeing and encouraging all the ways our members serve in worship.
<b>Youth Team</b>	Develop a ministry for and with the youth of the congregation. Arrange activities which promote the spiritual growth and recreation for our youth.

Christian Education Ministry — Training is available upon request.



# Christian Education Ministry

## **Adult Education**

### **Task Force**

Plan the themes, contact the presenters, or lead a class and discussion for our adult learners.

### **Adult Forum Class**

Participate in or facilitate classes on a variety of topics and issues offered on Sunday mornings.

### **Busy Bags**

Maintain resources of toys and books for our youngest friends or create new items which help small children feel they are part of worship services.

### **Early Morning Faith**

Periodically gathers with other Christians to read & study before work on Thursday morning.

## **Adult Faith Friend**

### **Substitute**

Be available for adult Faith Friends to contact should they be unable to attend an event.

### **Library**

Peruse the Christian books or DVD's available in our collection. Fill out a check-out slip and borrow readings for as long as you like.

### **Monday Morning Group**

Meet for Bible or book studies at 11:00 am Mondays, September-May. Studies vary in length from 4-10 weeks.

## **Confirmation Small Group**

### **Facilitator Substitute**

Fill in Wednesday evenings on occasion for a weekly small group discussion leader.

### **Substitute Teacher**

Prepare and teach a lesson on occasion for a teacher who is sick or must be absent.

### **Sunday School**

### **Teacher/Assistant**

Prepare and teach lesson to Sunday Faith Formation class two Sundays per month, coordinating a schedule with a fellow teacher. Faith Formation Director provides complete curriculum.

*Note: All individuals who volunteer to work with children or youth must sign our Child Protection Policy, which includes a background check. This is for your safety and for the safety of our precious youth.*